## **<u>Right to Information Act</u>**

College of Engineering, Cherthala has implemented the Right to Information Act 2005. Citizens who wish to get information related to the college or permitted documents as per the provisions of this Act can contact the Public Information Office of the college.

## How to get Information:

Citizens can seek information about the activities of the college by submitting a written request with details like Name, Address, Contact telephone number and particulars of the information sought. (printed form can be obtained from the Public Information Officer). The reason for seeking information need not be given. The request may be addressed to the Public Information Officer, College of Engineering, Cherthala. If the reply is not received in time or if the information is not at all received, one can appeal to the Appellate Authority.

**Fees:** Those who are seeking information have to remit a fee of Rs.10/-that can be paid in cash at college office cash counter. Demand Draft from nationalized banks, drawn in favour of the Principal College of Engineering, Cherthal, payable at Cherthala will also be accepted. Copies of documents will be charged according to the rate fixed by the State Information Commission, Kerala.

Appellate Authority	-	Principal
Public Information Officer	-	Smt. Asha Madhavan, Jr Superintendant 0478 2553416, ashaharikumar@gmail.com
Assistant Public Information Officer	-	Sri. Priyakumar T. N. (9446539221)